

Ajax Convention Centre

Corporate Packages

welcome

Room Capacities

Room Name	With F&B	Without F&B	Size Sq Ft	Boardroom	U-Shape	Classroom	Theatre	1/2 Rounds of 8	Rounds of 10
The Boardroom	$500	$700	350	12	-	-	-	-	-
Salem Room	$1000	$1200	1073	30	34	54	60	48	60
Harwood Room	$1200	$1500	1245	38	36	54	80	64	80
One Ballroom	$2000	$3000	3000	-	-	75*	225	160	200
Two Ballrooms	$3000	$4000	6000	-	-	150*	450	320	400
Ajax Ballroom (Three Ballrooms)	$5000	$6000	9000	-	-	225*	700	480	600
Entire Centre	$7500	$9000	Combined	-	-	-	-		
Bridal Suite	$100	$200	150	-	-	-	-	-	-

*AVAILABLE AT AN ADDITIONAL COST BASED ON NUMBER OF ATTENDEES
CAPACITIES ARE CALCULATED BASED ON ATTENDEES ONLY - PROJECTORS, SCREENS, STAGES, VENDOR TABLES ETC REQUIRE MORE SPACE RESULTING IN LOWER CAPACITIES ROOM RENTAL FEE IS BASED ON AN 8 HOUR BOOKING MONDAY - FRIDAY

Amenities Included with Room Rental

WIRELESS HIGH-SPEED INTERNET | WATER PITCHERS & MINTS ON EACH TABLE
PODIUM & MICROPHONE WITH BALLROOM RENTAL
UP TO 100 PHOTOCOPIES ($0.15 PER ADDITIONAL PAGE) | FREE PARKING

Location & Accommodations

THE AJAX CONVENTION CENTRE IS CONVENIENTLY LOCATED JUST EAST OF TORONTO AT HWY 401 & SALEM ROAD IN AJAX WITH ACCESS TO THE 407 VIA THE 412 JUST MINUTES AWAY. AJAX GO-TRAIN STATION IS JUST 4KM AWAY.

THE HILTON GARDEN INN AND HOMEWOOD SUITES BY HILTON HOTELS ARE LOCATED DIRECTLY NEXT DOOR AND ON EITHER SIDE OF THE AJAX CONVENTION CENTRE.
HILTON GARDEN INN • 905-686-9400 HOMEWOOD SUITES BY HILTON • 905-686-5969

meeting packages



All Day Package $68

8 Hour Room Rental (Additional Time $100/Hour)
Coffee & Tea for the Duration of the Meeting
Sunrise Continental Breakfast
Morning Break of Fresh Fruit Platter
Choice of Buffet Lunch*
Afternoon Break of Freshly Baked Cookies
** Homestyle Buffet Excluded*
Assortment of Canned Soft Drinks & Bottle Juices

Morning Package $35

4 Hour Room Rental
Coffee & Tea Station
Choice of Sunrise Continental Breakfast or Yogurt & Bagel Bar
Morning Break of Fresh Fruit Platter
Assortment of Bottled Juices

Afternoon Package $50

4 Hour Room Rental
Coffee & Tea Station
Choice of Buffet Lunch*
Afternoon Break of Freshly Baked Cookies
** Homestyle Buffet Excluded*
Assortment of Canned Soft Drinks & Bottle Juices



Upgrades

Additional Time Outside of 4 Hour or 8 Hour Package - $100/Hour
Upgrade to Hot Breakfast Buffet - $6 per person (Min 25 Guests)
Upgrade to the Homestyle Lunch Buffet - $6 per person (Min 25 Guests
Custom Upgrades to Morning or Afternoon Break Available

Meeting Room Selected by the Ajax Convention Centre
Minimum of 25 Guests (Upstairs) or Room Rental is Extra | Minimum 80 Guests (Main floor) or Room Rental is Extra
Minimum of 25 Guests for any Hot Buffet (breakfast or Lunch) | Minimum of 10 Guests for Cold Breakfast Buffets



breakfast

BUFFET BREAKFASTS

SUNRISE CONTINENTAL (MINIMUM 10 GUESTS) 22
Freshly Baked Croissants, Danish Pastries, Assorted Muffins, Breakfast Breads and Fruit Cocktail

YOGURT & BAGEL BAR (MINIMUM 10 GUESTS) 26
Vanilla Yogurt Parfait with Granola and Fresh Berries with a Selection of Bagels, Smoked Salmon, Assorted Cream Cheese, Peanut Butter, Honey & Preserves

RISE & SHINE BUFFET (MINIMUM 25 GUESTS) 28
A Selection of Gourmet Breakfast Sandwiches Including:
English Muffins with Peameal, Egg & Cheddar Cheese
Omelette Sandwiches on a Buttermilk Biscuits with Peppers, Onion & Cheese
Croissants with Ham, Gruyere & Egg
Breakfast Burritos with Sausage, Eggs, Peppers & Zucchini
Assorted Individual Yogurt & Fresh Fruit Kabobs

GOOD MORNING BUFFET (MINIMUM 25 GUESTS) 32
Freshly Baked Assortment of Breakfast Pastries, Scrambled Eggs, Classic Home Fries, Breakfast Sausage, Bacon, Belgium Waffles with Maple Syrup, Individual Yogurt & Fruit Cocktail



BREAKFAST BUFFETS ARE BASED ON ONE HOUR OF SERVICE AND INCLUDE AN ASSORTMENT OF JUICES, COFFEE, DECAF, GREEN, BLACK & HERBAL TEAS

Lunch



BUFFET LUNCHES

Boxed Lunch Grab & Go **28**
Pre-packed and Ready to go for the Express Lunchtime Break:
One Sandwich (chicken salad, roast beef, egg salad or roasted vegetables)
Choice of two: Crudites & Dip, One Cookie, One Bag of Chips or One Whole Fruit
Served with One Cold Beverage. Min 10

Deluxe Soup & Sandwiches **35**
Classic Tomato Soup
Ajax House Salad with Assorted Dressings
Crudites & Dip
Assortment of Sandwiches (roast beef, smoked turkey, chicken salad, grilled vegetables & egg salad) Served on Artisan Breads & Wraps
Dessert: Assorted Tarts & Squares. Min 10

Pub Favourites **40**
Pretzel rolls with Hot Queso Dip
Caesar Salad
Crudites & Dips
House Made Pizza
Chicken Wings
Crispy French Fries
Assorted Dips & Condiments
Vegetarian Alternative: Buffalo Cauliflower Bites
Dessert: Assorted Tarts & Squares. Min 25

Viva Italia **42**
Fresh Baked Rolls & Garlic Bread
Italian Wedding Soup
Classic Caesar Salad
Caprese Kabobs
Chicken Piccata (lemon butter sauce)
Pasta Primavera with Rose Sauce
Roasted Potatoes
Grilled Vegetables
Vegetarian Alternative: Vegetarian Lasagna
Dessert: Assorted Tarts & Squares. Min 25

Mediterranean **42**
Fresh Baked Rolls & Baked Pita Chips & Hummus
Avgolemono soup
Greek salad
Chicken Souvlaki, Beef Souvlaki
Grilled Vegetables
Herbed Rice with Spinach & Chickpeas, Marinated Olives & Spanakopita
Vegetarian Alternative: Tofu Skewers
Dessert: Assorted Tarts & Squares. Min 25

Homestyle Lunch **48**
Assorted Freshly Baked Rolls
Soup du Jour
Ajax House Salad with Assorted Dressings
Herb Roasted Chicken Breast with Pan Jus
Roasted Salmon with Tropical Salsa
Penne in Tomato Basil Sauce with Spinach
White & Wild Rice Medley
Sauteed Vegetables
Vegetarian Alternative: Asian Fusion Tofu Stirfry
Dessert: Tiramisu & Fresh Fruit Platter. Min 25



SEASONAL LUNCHES

March 1 - September 30
Summer Backyard BBQ **43**
Potato Salad, Loaded Broccoli Salad
Beef Burgers & Buns
Mild Italian Sausage & Buns
Veggie Burgers & Buns
BBQ Spiced Potato Wedges
Grilled Vegetable Skewers
Dessert: Strawberry Shortcake. Min. 25

October 1 - February 28
Harvest Round Up **43**
Sweet Potato Salad, Creamy Coleslaw
BBQ Pulled Chicken & Buns
Vegetarian Chili with Baked Rolls
Herb Crusted Mac & Cheese
Baked Potato with Sour Cream & Chives (halves)
Corn on the Cob (halves)
Dessert: Apple Crumble. Min 25

LUNCH BUFFETS ARE BASED ON 1.5 HOURS OF SERVICE AND INCLUDE AN ASSORTMENT OF SOFT DRINKS, JUICES, COFFEE, DECAF, GREEN, BLACK & HERBAL TEAS.
VEGETARIAN ALTERNATIVES ARE SERVED FOR DIETARY REQUESTS ONLY



business after 5

ADD A NETWORKING SOCIAL TO YOUR CORPORATE FUNCTION

$42 PER PERSON - MINIMUM 25 ATTENDEES
THREE HOUR EVENT - ROOM RENTAL INCLUDED

BUTLER-PASSED HORS D'OEUVRES

CHEF'S SELECTION OF ASSORTED HORS D'OEUVRES
10 PIECES PER PERSON

CHARCUTERIE DISPLAY

SHAVED PROSCUITTO WITH CANTALOUPE,
ASSORTED PATES & SALAMI,
GRILLED EGGPLANT, PEPPERS, ZUCCHINI & RED ONIONS,
BOCCONCINI CHEESE & CHERRY TOMATOES WITH BASIL
DRIZZLED WITH EXTRA VIRGIN OLIVE OIL,
DOMESTIC, IMPORTED & HANDMADE CHEESES,
ARTISAN BREAD CRISPS & CRACKERS, DRIED FRUIT
ASSORTED NUTS & PICKELED VEGETABLES

STATIONARY CHIPS & DIPS

PITA CHIPS WITH ASSORTED HUMMUS

TORTILLA CHIPS WITH SALSA & GUACAMOLE

HOT & COLD BEVERAGES

FRESHLY BREWED COFFEE & TEA STATION
BUTLER PASSED NON-ALCOHOLIC PUNCH

ADD A PREMIUM BEER & WINE CASH BAR
DRINK TICKETS: $7.50 EACH
MINIMUM $350 IN SALES OR CLIENT PAYS THE DIFFERENCE
BUFFET IS CLEARED AFTER ONE AND A HALF HOURS OF SERVICE



a la carte



BEVERAGES

Coffee Station of Coffee, Decaf, Black, Green & Herbal Teas

Coffee Station (One Hour Service)	$3.50 per person
Coffee Station (All Day Service)	$6.50 per person
Hot Chocolate	$25.00 per carafe (serves 8)
Bottled Water	$3.50 each
Assorted Soft Drinks	$3.50 each
Assorted Bottled Juice	$3.50 each
White Milk Carton	$3.50 each
Chocolate Milk Carton	$3.50 each
Perrier Sparkling Water	$4.00 each

FOOD

*Recommended 1.5x per person for items priced per dozen

Breakfast Pastries	$42.00 per dozen
Charcuterie Board	$12.00 per person
Cheese & Crackers Display	$9.00 per person
Chocolate Bars	$3.00 each
Cookies	$38.00 per dozen
Crudites & Dips	$6.00 per person
Fruit Salad	$4.50 per person
Granola Bars	$3.50 each
Mini Muffins	$38 per dozen
Potato Chips	$3.00 each
Sandwich Tray	$175.00 per dozen
Fresh Fruit Platter (Seasonal)	$6.00 per person
Tarts & Squares (Assorted)	$38.00 per dozen
Whole Fruit	$3.50 each
Yogurt (Assorted)	$4.50 each



*Recommended as Add-On's to already existing packages

audio/visual



PROJECTORS & SCREENS

Drop Down 5000 LM Laser Projector & 12'x12' Screen	
One Ballroom	$350.00
Two Ballrooms	$400.00
Three Ballrooms	$500.00
Portable LCD Projector (2nd Flr)	$175.00
Portable 6ft Screen (2nd Flr)	$100.00

MICROPHONES

(3 OR MORE REQUIRES ON SITE TECHNICIAN)

Wireless Handheld	$100.00
Wireless Lapel (Clip On)	$100.00
Wireless Table Top	$100.00
On Site Technician Hourly Rate (Minimum 4 Hours)	$125.00



OTHER



Stage/Risers (8'x4' Sections)	Various
Comfort Monitor	$150.00
Slide Advancer	$25.00
Flat Screen TV on a Stand	$300.00
Wall Mounted TV (2nd Floor Only)	$50.00
Bar Stools	$45.00
Stanchions (8 Ropes, 8 Stands)	$175.00
Note Pads & Pens	$2.50
Whiteboard & Dry Erase Markers	$25.00
Flip Chart, Markers & Paper	$30.00
Additional Flip Chart Paper	$15.00



trade shows

*Available Sunday to Thursday

space

3 Ballrooms | 9,000 Sq. Ft Ballroom + Pre-Function Space
$6,000.00 + HST | Capacity: 135 8fts or 145 6fts

2 Ballrooms | 6,000 Sq. Ft Ballroom + Pre-Function Space
$4,000.00 + HST | Capacity: 85 8fts or 90 6fts

1 Ballroom | 3,000 Sq. Ft Ballroom + Pre-Function Space
$3,000.00 + HST | Capacity: 30 8fts or 45 6fts
ATM Onsite | Free Parking | Free Wifi | Neighbouring Hotels

timing

8 hour time period from setup to tear down
Additional Hours = $300 per hour

setup

10 x 8ft Tables Available
10 x 6ft Tables Available
Additional Tables = $13 each plus $150 delivery (min. $200)
Tablecloths = $10 each (Black, White or Ivory)

a/v

Podium & 1 Wireless Microphone incl.
Projector & Screen = $500

labour

5 Staff required
$45/hr per staff for a minimum of 4 hours

food & beverage

Full Catering Packages Available
Snack Bar Add On (Minimum Spend $500)
Beer & Wine Add On (Minimum Spend $250)

AJAX CONVENTION CENTRE

CONNECT | COORDINATE | COLLABORATE



@AJAXCONVENTIONCENTRE

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